



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING NOTICE:	COUNCIL ON REAL ESTATE APPRAISERS
DATE AND TIME:	Tuesday, October 18, 2011 at 9:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building

AGENDA

(Amended items are indicated by an asterisk*)

- 1.0 Call to Order
- 2.0 9:30 a.m. Hearing: Rules and Regulations, 10.0
- 3.0 Review and Approval of Minutes – September 20, 2011
- 4.0 Unfinished Business
 - 4.1 Tabled: Appraisal Experience Log Matrix
 - 4.2 Tabled: Requirement of Criminal Background Checks for Licensure
 - 4.3 Tabled: Scope of Practice for Appraisal Reports
 - 4.4 Tabled: Trainee Checklist for the Appraisal Experience Log
 - 4.5 Status of Complaints:
 - 4.5.1 19-07, 19-10-09, 19-14-09: Kelly Leaberry, Final Decision and Order
 - 4.5.2 19-02-10: Brian R. Sachs, Set a Hearing Date
 - 4.5.3 19-03-10: Ted Ganderton, Consent Agreement for Review
 - 4.5.4 19-04-10: Mr. Mandato
- 5.0 New Business
 - 5.1 New Complaints to Assign a Contact Person
 - 5.1.1 19-10-11 (New Castle Co.)
 - 5.1.2 19-11-11 (Kent Co.)
 - 5.1.3 19-12-11 (Sussex Co.)
 - 5.1.4 19-13-11 (New Castle Co.)
 - 5.2 *Review of Renewals:
 - 5.2.1 William B. Furia: Disciplined in PA
 - 5.2.2 Douglas Nickel: Current Pending Complaint in DE
 - 5.2.3 Gerald McNamara: Current Pending Complaint in NJ

- 5.2.4 Douglas Knodel: Current Pending Complaint in DE
- 5.2.5 Elizabeth Reagan: Current Pending Complaint in DE
- 5.3 Ratification of Issued Licenses Below:
 - 5.3.1 Andrew McHale, Trainee: Supervisors-Eric Mazzone and John Corbett
 - 5.3.2 Demian Wines, Certified Residential
- 5.4 *Ratification of Approved Continuing Education Activities:
 - 5.4.1 See attached listing
- 5.5 Review of Temp Applications (for discussion only)*
 - 5.5.1 Courtney Lees – Sussex Co.
 - 5.5.2 Michael Cummings – Sussex Co. and New Castle Co.
 - 5.5.3 David Pope – New Castle Co.
 - 5.5.4 Christopher Keegan – New Castle Co.
 - 5.5.5 Zachary Spurgeon – New Castle Co.
 - 5.5.6 Daniel Hanlon III – New Castle Co.
 - 5.5.7 Heidi Thatcher – New Castle Co.
 - 5.5.8 David Walden – New Castle Co.
 - 5.5.9 Troy Fatout – Various Properties in all 3 Counties for 1 Assignment
 - 5.5.10 Jeffrey Kern – Sussex Co.

6.0 Other Business before the Council (for discussion only)

7.0 Public Comment

8.0 Next Meeting – November 15, 2011 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware

9.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Continuing Education Ratification Listing: 10/18/2011

Course Provider/Licensee:	Course Title:	Online/Classroom	Date:	QE/CE hrs
Alexander D. Knight (licensee)	Comprehensive Appraisal Workshop	Classroom	10/6/11 to 10/9/11	21 CE
Appraisal Institute	Fundamentals of Separating Real & Personal Property From Intangible Business Assets	Classroom	TBD	15/14 QE/CE
ASFMRA	2012-2013 7-Hr National USPAP Course (A114)	Classroom	10/25/11	7 CE
Career WebSchool	2010-2011 7-Hr National USPAP Course (expires 12/31/11)	Online	N/A	7 CE
	2010-2011 15-Hr National USPAP Course (expires 12/31/11)	Online	N/A	15 QE
	An FHA Single Family Appraisal	Online	N/A	14 CE
	A URAR Form Review	Online	N/A	7 CE
	Basic Appraisal Principles	Online	N/A	30 QE
	Basic Appraisal Procedures	Online	N/A	30 QE
	Residential Appraiser Site Valuation and Cost Approach	Online	N/A	15 QE
	Residential Market Analysis & Highest and Best Use	Online	N/A	15 QE
	Residential Report Writing and Case Studies	Online	N/A	15 QE
	Residential Sales Comparison and Cost Approach	Online	N/A	30 QE
DE Assn of Appraisers	DE Laws Rules and Regulations	Classroom	12/11 & Beyond	3 CE
LIA Admins & Ins Servs	Loss Prevention Program for Real Estate Appraisers	Classroom	12/14/11	4 CE
McKissock	Appraising FHA Today	Online	N/A	7 CE
MD Assn of Appraisers	An Overview of Manuf Homes and Mod Dwellings, Mobile Home Parks & Land Ownership	Classroom	10/13/11&Beyond	6 CE
	Practical Tips for The Uniform Appraisal Dataset (UAD)	Classroom	11/14/11&Beyond	3 CE
The Commercial Real Estate School of TriState Realtors Comm Alliance	Cost Segregation	Classroom	Various	3.5 CE
	Supply and Demand in a Recovering Market	Classroom	Various	3.5 CE
	Tax Free Income for Life with Real Estate and Your 401K	Classroom	Various	3.5 CE
	Tax Issues in Commercial Real Estate Investments	Classroom	Various	3.5 CE